

NEW BRIGHTON DOCK COMMITTEE

A Committee of the Gambier Island Community Association (GICA)
per Section 32 of the GICA Constitution

TERMS OF REFERENCE

BACKGROUND

The New Brighton Dock facility on Gambier Island needs a long-term solution to ownership and financing as its current owner, the Squamish Nation, is considering removing itself from ownership and management of this critical piece of community infrastructure.

The New Brighton Dock provides essential access for working commuters, school children, mail delivery, medical appointments, groceries and connection to BC Ferries Route 3. It also is the primary point for emergency services, garbage removal, building supply delivery, trades people, BC Hydro and telephone line repairs and is an important social gathering point through-out the year.

The residents and landowners of the Southwest Peninsula of Gambier Island (which includes the areas of Gambier Harbour, West Bay and New Brighton) are faced with uncertain access to the New Brighton Dock. Gambier's South West Peninsula Community requires that the New Brighton Dock be owned and maintained as a public facility at reasonable cost to the residents given its role as the critical access point to this part of the island. To that end the Gambier Island Community Association (GICA) has formed the New Brighton Dock Committee (the Committee).

GOAL OF THE COMMITTEE

To make recommendations to GICA and to take actions approved by GICA to resolve the uncertainty of public access to the New Brighton Dock.

RESPONSIBILITIES

- Support advocacy actions to local, provincial, and federal levels of government to ensure their commitment to maintain the New Brighton Dock as a public facility.
- Develop public engagement tools which includes using social media, email, newspaper releases, to keep the public and governments engaged in the process.
- Research opportunities for funding the New Brighton Dock to cover costs involved in the purchase, insurance, and maintenance of it. This may involve grants, municipal loans, public donations, dock fees, and tax levies.
- Develop options for long-term management strategies
- Suggest strategies for GICA to involve other interested parties such as BC Ferries, the press and other groups
- Suggest the best ways to acquire this dock and ensure it remains open to the public.

DELIVERABLES

Make recommendations to GICA regarding a multi-pronged strategy to ensure that the New Brighton Dock is maintained as a public facility and take actions approved by GICA to deliver aspects of the strategy.

REPRESENTATION

The Committee will have 10-12 members which should be comprised of various stakeholders. It will include at least 3 directors of the GICA Board; and people with expertise in finance and business, people with marine experience, people with communication skills and people with legal or accounting skill as required. Membership in GICA is not required.

Committee members will be appointed by the GICA Board from people expressing interest to serve on this Committee.

SUPPORT

The committee will be supported on an advisory basis by Islands Trustee Kate-Louise Stamford respecting that she is an elected official, so as not to place her in a conflict of interest position. External advice may be sought as opportunities arise.

MEETING PROCEDURES

Frequency The Committee shall meet at least bi-weekly either via zoom or in person. During pandemic restrictions meetings will adhere to the provincial requirements for safe meeting practices.

Costs There is no commitment of funds.

Notice of Meeting As far as practicable, notice of meetings and supporting documentation shall be available three days in advance of the meeting date.

Notes/Actions Minutes of actions will be circulated to the GICA Board and all Committee members.

COMMITTEE PROCESS

The Committee must elect a chair or appoint one of the directors from the GICA board to preside. Also, a note-taker should be nominated at the beginning of each meeting.

DISSOLUTION

- The Committee may be terminated when it feels it has fulfilled the obligations in this Terms of Reference.
- The GICA Board can dissolve the Committee as the need arises.